

*Must be printed on the provider's official office letterhead and signed.*

## **BAYSHORE MEDICAL & WELLNESS CLINIC**

123 Medical Center Way, Suite A • Mobile, AL 36608 • P: (251) 555-0100 • F: (251) 555-0101

**Date:** October 22, 2026

**To:**

Center for Educational Accessibility and Disability Resources

University of South Alabama

Educational Services Building, Suite 19

Mobile, AL 36688-0002

**RE:** Medical Withdrawal Request for Jane Doe (DOB: 11/14/2005)

Dear Director,

I am writing in my capacity as a licensed and appropriately credentialed healthcare provider for Jane Doe. I have been treating Ms. Doe for an ongoing medical condition that began on **September 24, 2026**, and is expected to require intensive treatment and recovery through at least the end of the current academic term.

In order to protect my patient's privacy, specific symptoms and diagnoses are omitted from this correspondence. However, I can confirm that the severity of Ms. Doe's condition is such that it has completely prevented her from regular class attendance, academic participation, and the execution of her academic performance since **mid-October 2026**.

Consequently, I strongly recommend that Ms. Doe be granted a complete **Medical Withdrawal for the Fall 2026 semester** so she may focus entirely on her health and treatment protocol.

### **Anticipated Accommodations for Return (Section 5.5.3.3):**

This medical condition may lead to a temporary or prolonged disability. Upon her eventual return to academic life, it is anticipated that Ms. Doe will require academic modifications and auxiliary services to ensure equal educational opportunity. These may include extended time on examinations, a reduced course load, and testing in a low-distraction environment. Our clinic will provide a formal readiness-to-return letter and specific accommodation recommendations prior to her re-enrollment.

If you require any verification regarding this recommendation, please utilize the signed release form provided by the student to contact my office.

Sincerely,

**Dr. Robert Chen, MD**

Licensed Physician, State of Alabama

License #AL9876543